

April 12, 2007

**MINUTES OF A REGULAR MEETING
OF THE AIRPORT COMMISSION**

1. CALL TO ORDER

The Torrance Airport Commission convened in regular session on Thursday, April 12, 2007, at 7:00 p.m. in the West Annex meeting room at Torrance City Hall.

2. ROLL CALL

Present: Commissioners Adams, Dingman, Gates, Haddon, Rhilinger and Chairman Tymczyszyn.

Absent: Commissioner Fitch.

Also Present: Facility Operations Manager Megerdichian.

MOTION: Chairman Tymczyszyn moved to grant an excused absence to Commissioner Fitch. Commissioner Adams seconded the motion and a voice vote reflected unanimous approval.

3. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Commissioner Adams.

4. AFFIDAVIT OF AGENDA POSTING

MOTION: Commissioner Dingman moved to accept and file the report of the City Clerk on the posting of the agenda for this meeting. The motion was seconded by Commissioner Adams; and hearing no objection, Chairperson Tymczyszyn so ordered.

5. APPROVAL OF MINUTES –MARCH 8, 2007

MOTION: Commissioner Rhilinger moved for the approval of the March 8, 2007 Airport Commission minutes as submitted. The motion was seconded by Commissioner Haddon, and a voice vote reflected unanimous approval with Chairman Tymczyszyn abstaining due to his absence from that meeting.

6. ACTION ITEMS

None.

7. INFORMATION ITEMS

**7a. AERONAUTICAL OPERATIONAL INFORMATION UNDER THE PURVIEW
OF THE GENERAL SERVICES DEPARTMENT**

Facility Operations Manager Megerdichian presented the material of record noting that the tower was scheduled to be painted and staff is seeking cost estimates on replacement of some windows. He reported that staff had met with consultants about the Airport Security Project and the project is moving forward with plans available in the next few weeks.

Responding to an inquiry from Commissioner Haddon, Facility Operations Manager Megerdichian indicated that all contracts were publicly bid so contractors vary. He added that concrete was being poured for the new hangars and construction should proceed quickly from there. He noted that staff was investigating the possibility of putting a hangar on the dormant restroom area.

Facility Operations Manager Megerdichian reported that the format change for names on the hangar waiting list had not yet been placed on a City Council agenda but he indicated that he would report back to the Commission on the status of that at the May Commission meeting.

7b. AERONAUTICAL OPERATIONAL INFORMATION UNDER THE PURVIEW OF THE PUBLIC WORKS DEPARTMENT

Chairman Tymczyszyn reviewed the material of record noting that March 2007 had been 50% busier than March 2006.

Facility Operations Manager Megerdichian suggested the increase was due to the clear weather.

Commissioner Haddon suggested that activities around the airport had attracted users and Commissioner Rhlinger pointed out that the Museum Opening could have been a factor. Facility Operations Manager Megerdichian did not feel that one day had impacted the numbers that much.

7c. LAND MANAGEMENT REPORT

Facility Operations Manager Megerdichian presented the material of record and noted that surveying work had been ongoing.

Commissioner Dingman commented on the loss of parking for the car dealership.

Facility Operations Manager Megerdichian reported that an item would be coming forward regarding IFLY which is currently a licensed business on the field with two aircrafts on tie downs only. He explained that IFLY rents airplanes like an FBO and the Commission will consider whether to allow them to place a kiosk at the General Aviation Center to dispense keys.

Commissioner Dingman commented that it would be more appropriate for IFLY to get a hangar and he expressed concern with setting a precedent to allow other FBOs to also use the General Aviation building.

Commissioner Gates questioned whether there was an existing policy related to renting space in a General Aviation Center and he requested information on that before the item came before the Commission. He added that if there is not a policy then the Commission should work to establish one.

8. ORAL COMMUNICATIONS

8a. Commissioner Rhlinger reported attending the Museum Flight Day which she was pleased to see so well attended. She hoped that next time there would be information available for all of the planes instead of just some of them.

8b. Commissioner Gates thought the opening was well done and he was pleased to see interesting activity at the airport. He suggested that the Museum Flight Day be held on an annual basis as he felt it important to encourage that kind of activity.

8c. Commissioner Dingman commented that the B-17 bombers were drawing a lot of attention right now.

8d. Chairman Tymczyszyn was pleased that Museum Flight Day was much bigger and better attended than he had expected despite very little advance advertising. He felt that illustrated a desire on the part of the community to share the airport which is currently a tough thing for them to do. He commented that it had been years since there was an Air Fair and the interest pointed to the fact that one is overdue. He suggested that the Committee on Promoting General Aviation study organizing another Air Fair and look at ways to open the airport to the community.

8e. Chairman Tymczyszyn reiterated a previously proposed idea to solve ongoing large trash and hazardous waste issues at the East Hangers by offering a quarterly pick up of such items. Commissioner Gates noted a hazardous waste collection point by the General Aviation Center and Chairman Tymczyszyn pointed out that did not address the many abandoned sofas. He asked to receive feedback from staff members who have to deal with the items.

8g. Facility Operations Manager Megerdichian reported sending notices to tenants in the past regarding the hazardous waste collection point at the General Aviation Center and he agreed to place an informational item on the agenda for the May Commission meeting regarding large and hazardous waste. He reported that subcommittee meetings would be scheduled soon.

8h. Facility Operations Manager Megerdichian reported that rides on the B-17 bombers were available on April 13-15 between 10 a.m. and 2 p.m. followed by a static display available from 2 p.m. to 5 p.m.

9. ADJOURNMENT

At 7:27 p.m., the meeting was adjourned to Thursday, May 10, 2007, at 7:00 p.m. in the West Annex Commission meeting room.

Approved as Submitted May 10, 2007 s/ Sue Herbers, City Clerk
